

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 26, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 6:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. Approval of Agenda

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

C. DISCUSSION AND/OR ACTION ITEMS

1.1. Discussion of Facilities Planning and Approval of Provisional Plan for Non-Capital Improvement Program Facility Needs Projects

Superintendent Pierce shared the Board would be primarily presented with information on non-capital improvement projects (CIP). She explained they would also be reviewing the CIP priorities the Board had established in July. Superintendent Pierce shared the goal for the night was to establish a multi-year provisional plan for non-CIP projects. She explained provisional meant it was the Boards' best thinking at this time and the plan would be revisited as economic or other conditions changed with time.

Karl Christensen, Assistant Superintendent of Business Services, made reference to handouts provided to the Board. He shared CBEDs enrollment trends showed a seven percent (7%) growth in the last ten years in the District. He shared Pepper Drive had the largest increase and Hill Creek showed a 9.47% decline in enrollment. Mr. Christensen referenced an enrollment handout which provided enrollment as of September 23. He proceeded to discuss the Future Residential Development Analysis he provided to the Board. This analysis contained residential projects presented by the City of Santee earlier in the year. Mr. Christensen explained he used that information with the student generation rate that the District received in the last school fee justification study to estimate the projected student enrollment. He shared the total projected students were 1,194; and only 365 without the Fanita Ranch housing development. Mr. Christensen proceeded to review Capital Improvement Program Project Costs as of September 2016. He explained the information showed the total actual cost of the projects and he added a column to show the total value in 2016 (with a seven-percent annual escalator in construction costs). Mr. Christensen went onto provide an overview of the Capital Improvement Program (CIP) project priorities the Board

established on July 19, 2016. He shared the shade structures were being removed from the CIP projects and being moved to the non-CIP needs project priorities. Mr. Christensen explained the shade structures were becoming a safety concern. He proceeded to present and explain the other non-CIP facility needs projects priorities. The list included the facility needs, site, estimated cost, category, notes, possible funding source, and suggested priority year(s). The Board inquired on various items and Christina Becker, Director of Maintenance and Operations was present to answer questions.

President Ryan explained Administration was looking for the Board to prioritize the non-CIP facility needs projects being presented. She clarified it would be provisional; knowing there would be other opportunities based on legislation and other factors and that there could be a possibility these could change. President Ryan mentioned there are some things that the Board might feel need to be prioritized and done in 2016-17; and it would need to be decided now so it could be budgeted properly. Member Burns clarified that although the Board was prioritizing, it did not mean that priorities could not change in the future based on the current economic factors. The Board had a discussion on standards for prioritizing and inquired on how Administration had prioritize the list being presented. Superintendent Pierce explained Administration looked at the District as a whole and looked at every projected that they thought needed to be completed and categorized it to establish the non-CIP facility needs projects list. She mentioned items were listed with implied priority. Superintendent Pierce shared Administration felt the items for safe schools and emergency preparedness items should be addressed immediately. Administration looked at costs. She explained Administration did not want to deplete the General Fund by more than one-percent (1%) per year. Superintendent Pierce shared that if the Board approved these provisional expenditures, these would be brought back individually for Board consideration and approval.

The Board discussed the acceleration of the classroom furniture replacement project. Member Burns shared he would be more supportive of some items if the schools would use some of their site monies. He referenced the school budget carryovers. Member Burns mentioned the school furniture replacement was a priority for him.

Member El-Hajj moved that Administration proceed with the provisional plan of non-capital improvement projects for 2016-2017.

Motion:	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		


Member Burns inquired on the Board's preference to have Administration research on using matching school site funds and the acceleration of the school classroom furniture and bring back for discussion. Member Levens-Craig clarified that the acceleration meant increasing the number of classes per year. The Board asked that Administration bring the classroom furniture replacement project back for discussion. Mr. Christensen proceeded to discuss the Provisional Plan for Non-Capital Improvement Program Facility Needs Projects for 2017-18. President Ryan inquired on the Board's preference to go through each year to approve the proposed items. Upon discussion, Member Burns mentioned he would move approval for the entire Provisional Plan for Non-Capital Improvement Program Facility Needs Projects but asked for clarification on placement of the Yale Preschool program at the Cajon Park old middle school building. Ms. Becker mentioned it was a concept that the Yale Preschool program would be located at one central site during the summer. She explained the yearly challenges of finding a location during the summer that is able to accommodate the program and meet licensing needs. Mr. Christensen explained this concept was developed several years ago and needed to be revisited. Member Burns asked the Board to make the old Cajon Park Jr. High building a priority if the Yale concept does not come to fruition. He explained he thinks not using the building is a disservice to the community. Member Burns motioned to approve the Provisional Plan for Non-Capital Improvement Program Facility Needs Projects presented by Administration.

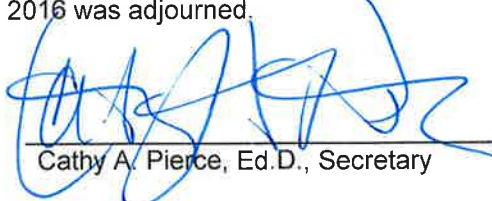
Motion:	<u>Burns</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Fox</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		

Project	Site	Start Year	Estimated Project Cost	Funding Allocated	Total							
					General Fund	Deferred Maint	PS	DF	Land Proceeds	State Funds	State Grant	Total
Shade Structures	CP,CH CFH RS,SC	2016-2017	1,250,000	1,250,000	400,000	50,000	0	0	800,000	0	0	1,250,000
Filtered Water Bottle Stations	All Schls	2016-2017	45,000	45,000	0	0	0	0	0	0	45,000	45,000
Gas Generator	DO	2016-2017	25,000	25,000	25,000	0	0	0	0	0	0	25,000
DO HVAC Replacement	DO	2017-2018	471,809	471,809	139,406	181,005	0	0	0	0	151,398	471,809
Water Wells	SC,CO	2016-2017	300,000	300,000	300,000	0	0	0	0	0	0	300,000
Irrigation system and reseeding	PD,SC	2016-2017	50,000	50,000	50,000	0	0	0	0	0	0	50,000
Classroom Furniture Replacement	All Schls	2016-2017	350,000	350,000	350,000	0	0	0	0	0	0	350,000
PE Lockers Renovation	CFH PA	2016-2017	40,000	40,000	40,000	0	0	0	0	0	0	40,000
Saniglaze/Chromomax Student Restrooms	All Schls	2017-2018	400,000	400,000	0	400,000	0	0	0	0	0	400,000
State Preschool Mod	PA	2017-2018	400,000	400,000	400,000	0	0	0	0	0	0	400,000
CP Annex Mod	CP	2017-2018	250,000	250,000	250,000	0	0	0	0	0	0	250,000
Pave Parking Lot	RS	2020-2021	200,000	200,000	0	200,000	0	0	0	0	0	200,000
Pave Parking Lot	CO	2021-2022	200,000	200,000	0	200,000	0	0	0	0	0	200,000
Pave Parking Lot	CH	2018-2019	150,000	150,000	0	150,000	0	0	0	0	0	150,000
Pave Parking Lot	SC	2019-2020	150,000	150,000	0	150,000	0	0	0	0	0	150,000
Project SAFE Portables Replacement	RS	2017-2018	500,000	500,000	0	0	240,000	0	0	260,000	0	500,000
YALE Expansion	Old CPJH	2018-2019	700,000	700,000	0	0	0	278,000	0	422,000	0	700,000
Total			5,481,809	5,481,809	1,954,406	1,331,005	240,000	278,000	800,000	682,000	196,398	5,481,809

D. ADJOURNMENT – 7:30 pm

With no further business, the special meeting of September 26, 2016 was adjourned.


 Dianne El-Hajj, Clerk


 Cathy A. Pierce, Ed.D., Secretary